



**Oversight and Governance**

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## Delegated Decisions

### Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published every Wednesday and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrqll6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Unit by 4.30pm on Friday 9 April 2021 (due to the Easter Bank Holidays). Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented on Monday 12 April 2021 if they are not called-in.

## **Delegated Decisions**

### **I. Councillor Evans OBE - The Leader:**

- I.a PCC Next 7 Decarbonisation Project **(Pages 1 - 22)**
- I.b Urgent decision: Funding Agreement to Accept the Offer of up to 1,127,995 Euros from the Interreg V A France (Channel) England 2014-2020 Programme to Support Innovation in Order to Address the Economic and Societal Issues Facing the France Channel England (FCE) Area. The Project Title is C - CARE: Covid Channel Area Response Exchange **(Pages 23 - 32)**

# EXECUTIVE DECISION

made by a Cabinet Member




## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L54 20/21

Decision	
1	<b>Title of decision: PCC Next 7 Decarbonisation Project</b>
2	<b>Decision maker (Cabinet member name and portfolio title):</b> Councillor Tudor Evans OBE, Leader
3	<b>Report author and contact details:</b> Alastair Gets, <a href="mailto:alastair.gets@plymouth.gov.uk">alastair.gets@plymouth.gov.uk</a> , 01752 306930
4	<b>Decision to be taken:</b> <b>It is recommended that the Leader of the Council:</b> <ul style="list-style-type: none"> <li>• Approves the Business Case</li> <li>• Allocates £1,672,900 into the Capital Programme funded by £1,597,900 from the Salix PSDS Sec31 and £75,000 from S106 funds</li> <li>• Delegates the procurement process to the Service Director for HR &amp; OD</li> <li>• Delegates the acceptance of the Salix grants to the S151 Officer</li> <li>• Delegates the award of the contract to Service Director for SP&amp;I</li> </ul>
5	<b>Reasons for decision:</b> The business case covers decarbonising the heating systems at 7 PCC sites, including improving glazing, insulation and installing solar PV & Battery. The main benefit is reducing associated carbon emissions. Lowering carbon emissions will contribute to the declaration of a climate emergency, the pledge to be carbon neutral by 2030 and is part of the Corporate Carbon Reduction Plan. Nearly 3,400 tonnes of CO <sub>2</sub> e will be reduced over the life of the measures.  This project helps deliver JLP <b>DEV32</b> – Delivering low carbon development by reducing the heating energy load and JLP <b>DEV33</b> – Renewable and low carbon energy by the installation of heat pumps and solar PV.  It also helps to deliver the promise of a “Green, sustainable city that cares about the environment” through delivering low energy heating to reduce carbon emissions and pollution.
6	<b>Alternative options considered and rejected:</b>  Alternative technologies such as ground source open loop heat pumps were investigated but well-testing proved that it was not feasible for this part of the heat network, so air source heat pumps were chosen.  <b>Option 1: Do Nothing</b> – no capital spending or revenue pressure but PCC fails reduce its carbon emissions and loses out on government grant money (would need to be paid back).  <b>Option 2: Do Minimum Option</b> - only do buildings with energy savings (Council and Midland) but less carbon savings than the full project, challenging the net-zero by 2030 pledge, and losing out on a significant portion of grant money which would need to be topped up by PCC.
7	<b>Financial implications:</b> There is no additional corporate borrowing as most of the capital is grant

	funded and the rest is S106.  For Economic Development (Crownhill Court) there is a revenue pressure of £18,775 in year 1 increasing to £17,996 in year 20. For the Corporate Landlord there is a revenue saving of £5,056 for measures in Midland and Council House, but a revenue cost for Derriford Business Park, Camel's Head, Frederick Str and Prince Rock Admin building of £26,549 in year 1, which reduces to £25,512 in year 20.			
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	<b>Yes</b>	<b>No</b>	<b>Per the Constitution, a key decision is one which:</b>
			X	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			X	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1million</b>
			X	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>			
9	<b>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</b>	This project helps deliver JLP <b>DEV32</b> – Delivering low carbon development by reducing the heating energy load and JLP <b>DEV33</b> – Renewable and low carbon energy by the installation of heat pumps and solar PV.  It also helps to deliver the promise of a “Green, sustainable city that cares about the environment” through delivering low energy heating to reduce carbon emissions and pollution.		
10	<b>Please specify any direct environmental implications of the decision (carbon impact)</b>	A reduction in carbon emissions estimated at nearly 3,400t over the life of the measures due to lower use of on-site fossil fuels and reduced imported electricity.		
<b>Urgent decisions</b>				
11	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		<b>No</b>	X	<b>(If no, go to section 13a)</b>
12a	<b>Reason for urgency:</b>			
12b	<b>Scrutiny Chair Signature:</b>		<b>Date</b>	
	<b>Scrutiny</b>			

	<b>Committee name:</b>			
	<b>Print Name:</b>			
<b>Consultation</b>				
<b>I3a</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	
		<b>No</b>	<input type="checkbox"/>	<b>(If no go to section I4)</b>
<b>I3b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>	Councillor Sue Dann (Cabinet Member for Environment and Street Scene)		
<b>I3c</b>	<b>Date Cabinet member consulted</b>	22/03/2021		
<b>I4</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		<b>No</b>	<input checked="" type="checkbox"/>	
<b>I5</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Paul Barnard	
		<b>Job title</b>	Service Director for SP&I	
		<b>Date consulted</b>	15/03/2021	
<b>Sign-off</b>				
<b>I6</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS127 20/21	
		<b>Finance (mandatory)</b>	pl.20.21.290	
		<b>Legal (mandatory)</b>	LS/36386/JP/230321	
		<b>Human Resources (if applicable)</b>		
		<b>Corporate property (if applicable)</b>		
		<b>Procurement (if applicable)</b>		
<b>Appendices</b>				
<b>I7</b>	<b>Ref.</b>	<b>Title of appendix</b>		
	A	Next 7 Decarbonisation Project Briefing Report		
	B	Equalities Impact Assessment		
<b>Confidential/exempt information</b>				
<b>I8a</b>	<b>Do you need to include any</b>	<input type="checkbox"/>	<input type="checkbox"/>	If yes, prepare a second, confidential ('Part II')

	<b>confidential/exempt information?</b>	<b>No</b>	briefing report and indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)					
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b>							
<b>Background Papers</b>								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Next 7 Decarbonisation BC FINAL				✓				
<b>Cabinet Member Signature</b>								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
<b>Signature</b>				<b>Date of decision</b>		31 March 2021		
<b>Print Name</b>		Cllr Tudor Evans OBE, Leader						

## NEXT 7 DECARBONISATION PROJECT

### Briefing Report Part I



Following feasibility work for heat decarbonisation of seven PCC sites, the business case has been approved (24/03/2021). This heat and building fabric project will reduce nearly 3,400t of carbon emissions over the life of the measures (heat pumps, PV, glazing and insulation).

The project is expected to cost about £1,672,900.

A capital grant cover 96% of the project costs has been approved. The rest of the costs are covered by S106 money.

The project covers seven sites with a range of heat decarbonisation measures:

- **I Derriford Park:** high temperature air source heat pump (HT ASHP)
- **Camels Head:** HT ASHP, PV and battery
- **Prince Rock Admin:** HT ASHP, PV and battery, external wall insulation
- **Frederick Str:** HT ASHP, loft insulation
- **Crownhill Court:** HT ASHP, PV and battery
- **Council House:** loft insulation
- **Midland House:** external roof insulation, double glazing window replacement

This project supports the need to reduce carbon emissions across the PCC estate. This contributes to the Corporate Carbon Reduction Plan, and the Climate Emergency Action Plan.

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# EQUALITY IMPACT ASSESSMENT

Salix Public Sector Decarbonisation



## STAGE 1: WHAT IS BEING ASSESSED AND BY WHOM?

<b>What is being assessed - including a brief description of aims and objectives?</b>	PCC are proposing a range of measures to decarbonise a number of its properties, including energy efficiency and renewable energy, utilising funding from the Government's Public Sector Decarbonisation Scheme together with some S106 funding to support its Corporate Carbon Reduction Plan and Climate Emergency Action Plan. These measures are anticipated to save nearly 3,500 tonnes of CO <sub>2</sub> e over the life of the measures.
<b>Author</b>	Alastair Gets
<b>Department and service</b>	Place
<b>Date of assessment</b>	17/03/2021

## STAGE 2: EVIDENCE AND IMPACT

Protected characteristics (Equality Act)	Evidence and information (eg data and feedback)	Any adverse impact See <a href="#">guidance</a> on how to make judgement	Actions	Timescale and who is responsible
<b>Age</b>	The average age in Plymouth is about the same as the rest of England (39.3 years) but less than the SW (41.6 yrs). The city has the third lowest % of older people in the SW and the 5 <sup>th</sup> highest % of under 18's.	None- The scheme will only be making changes to PCC's buildings to reduce their energy use and carbon emissions. It will impact on the current or proposed use of those buildings.	None.	n/a
<b>Disability</b>	28 % of households in Plymouth declare a long term health condition or disability. 10% of our population say their	None – Though it is important that any communications in relation to this scheme or in the application of the project consider	None	n/a

	day to day activities are limited by this.	the accessibility of the content ( language, easy read, font size, translation etc)		
<b>Faith/religion or belief</b>	In Plymouth the main religion is Christian (58.1%). Just over 1% declare Islam as their faith, with Hindu, Buddhist, Jewish, and Sikh combined making up 1% as well.	None – there are no barriers to benefit from these proposals on the grounds of faith religion or belief	None	n/a
<b>Gender - including marriage, pregnancy and maternity</b>	50.6% of Plymouth's population are women	None - The project will not show any bias towards any gender	None	n/a
<b>Gender reassignment</b>	National figures (ONS 2013) indicate that up to 10,000 people have undergone gender re-assignment and locally there are 23 people	None – The project will not discriminate on grounds of gender reassignment	None	n/a
<b>Race</b>	93% of Plymouth's population identify themselves as White British. 7.1% identify themselves as BME, with White Other (2.7%), Chinese (0.5%) and Other Asian (0.5%) the most common ethnic groups.	None - The project will provide more efficient heating solutions irrespective of race.	None	n/a
<b>Sexual orientation - including civil partnership</b>	There is no precise local data on the LGB population of Plymouth – though nationally this is estimated at around 5 – 7%.	None - The project will provide more efficient heating solutions irrespective of sexual orientation	None	n/a

### STAGE 3: ARE THERE ANY IMPLICATIONS FOR THE FOLLOWING? IF SO, PLEASE RECORD ACTIONS TO BE TAKEN

Local priorities	Implications	Timescale and who is responsible
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<b>Reduce the gap in average hourly pay between men and women by 2020.</b>	None	n/a
<b>Increase the number of hate crime incidents reported and maintain good satisfaction rates in dealing with racist, disablist, homophobic, transphobic and faith, religion and belief incidents by 2020.</b>	None	n/a
<b>Good relations between different communities (community cohesion)</b>	None	n/a
<b>Human rights</b> Please refer to <a href="#">guidance</a>	None	n/a

**STAGE 4: PUBLICATION**

Responsible Officer     Kat Deeney

Date 17/12/2020

Strategic Director, Service Director or Head of Service

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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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# EXECUTIVE DECISION

## made by a Cabinet Member



### REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L42 20/21


Decision	
1	<p><b>Title of decision:</b></p> <p>Funding agreement to accept the offer of up to 1,127,995 Euros from the Interreg V A France (Channel) England 2014-2020 programme to support innovation in order to address the economic and societal issues facing the France Channel England (FCE) area. The project title is C – CARE : Covid Channel Area Response Exchange</p>
2	<p><b>Decision maker (Cabinet member name and portfolio title):</b> Councillor Tudor Evans OBE, Leader</p>
3	<p><b>Report author and contact details:</b> Patrick Bowes, Economic Development Manager, T – 01752 304882</p>
4	<p><b>Decision to be taken:</b></p> <p>Accept the funding offer of up to 1,127,995 Euros from the Interreg V A France (Channel) England 2014-2020 programme by way of a signed funding agreement</p>
5	<p><b>Reasons for decision:</b></p> <p>PCC has secured funding from the Interreg V A France (Channel) England 2014-2020 programme to increase the quality and effectiveness of service delivery to the most socially and economically disadvantaged groups through social innovation.</p> <p>The project will deliver 4 cross-border work packages aimed at supporting individuals at risk of exclusion and businesses at risk of closure in order to reverse some of the negative impacts of the pandemic.</p> <p>This focus on several interrelated topic areas and the associated activities will play a key role in reducing business closures, reducing the risk of individuals becoming socially and economically excluded and ensuring a sustainable recovery across the FCE area.</p>
6	<p><b>Alternative options considered and rejected:</b></p> <p>(1) Do Nothing</p> <p>The sudden impact of Covid 19 meant that authorities first had to react and respond. There has been little time as yet to reflect on the effectiveness of this response on a local, regional or national basis let alone to look beyond national boundaries.</p> <p>Doing nothing and failing to consider looking at Cross-border solutions we will lose the opportunity to examine different responses in different national, regional and local contexts and learn the lessons and best practice from what is being done in a range of locations. There would be no added value to own</p>

	Covid recovery programmes without that cross border partner working to ensure maximum benefit from best practice.			
<b>7</b>	<b>Financial implications:</b> £ 974,506 (1,127,995 Euros) of ring-fenced revenue grant has been awarded to PCC to meet 100% of the cost of achieving the revenue grant objectives. Effective project management will ensure that the project is delivered within the grant terms and conditions. There are no expected revenue pressures arising as a result of accepting this grant award.			
<b>8</b>	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	<b>Yes</b>	<b>No</b>	<b>Per the Constitution, a key decision is one which:</b>  in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total  in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>  is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>			
<b>9</b>	<b>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</b>	Growing City – Economic growth that benefits as many people as possible; quality jobs and valuable skills		
<b>10</b>	<b>Please specify any direct environmental implications of the decision (carbon impact)</b>	This project delivers Action 2.78 of the Carbon Emergency Action Plan - Work with the Inclusive Growth Group of the Plymouth Growth Board to publish the Resurgam Charter, and deliver on its commitment to encourage and support businesses to respond proactively to the Climate Emergency.		
<b>Urgent decisions</b>				
<b>11</b>	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>	x	(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		<b>No</b>		<b>(If no, go to section 13a)</b>
<b>12a</b>	<b>Reason for urgency: With the funding award decision due on 23<sup>rd</sup> March 2021 and the requirement to sign the Partnership Agreement by the 31<sup>st</sup> March 2021; following the call in publication period of 10 days after sign off of the executive Decision would not allow</b>			



sufficient time for the <b>Partnership Agreement</b> to be signed. Therefore, an urgent decision is required to meet this deadline.			
12b	<b>Scrutiny Chair Signature:</b>	Councillor Darren Winter approved by email	<b>Date</b> 30/03/2021
	<b>Scrutiny Committee name:</b>	Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee	
	<b>Print Name:</b>	Councillor Darren Winter	
<b>Consultation</b>			
13a	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>	x
		<b>No</b>	(If no go to section 14)
13b	<b>Which other Cabinet member's portfolio is affected by the decision?</b>	Councillor Mark Lowry (Cabinet Member for Finance)	
13c	<b>Date Cabinet member consulted</b>	28 February 2021	
14	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>	If yes, please discuss with the Monitoring Officer
		<b>No</b>	x
15	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Anthony Payne
		<b>Job title</b>	Strategic Director for Place
		<b>Date consulted</b>	28 February 2021
<b>Sign-off</b>			
16	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS106 20/21
		<b>Finance (mandatory)</b>	PI.20.21.256
		<b>Legal (mandatory)</b>	MS/4/04.03.21
		<b>Human Resources (if applicable)</b>	
		<b>Corporate property (if applicable)</b>	
		<b>Procurement (if applicable)</b>	
<b>Appendices</b>			
17	<b>Ref.</b>	<b>Title of appendix</b>	

	A	Briefing report for publication						
<b>Confidential/exempt information</b>								
<b>18a</b>	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>	x					
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>								
<b>Background Papers</b>								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Cabinet Member Signature</b>								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework,							

	Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.		
<b>Signature</b>		<b>Date of decision</b>	31 March 2021
<b>Print Name</b>	Cllr Tudor Evans OBE, Leader		

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**INTERREG (FCE) PROGRAMME**

Acceptance of funding offer from the Interreg (France Channel England -FCE) 2014-2020 programme

**Part I Briefing Report****1.0 SCHEME SUMMARY**

PCC has secured funding from the Interreg (France Channel England - FCE) 2014 -2020 programme to support innovation in order to address the economic and societal issues facing the FCE area.

The project title is Covid Channel Area Response Exchange (C-Care) and seeks to increase the quality and effectiveness of service delivery to the most socially and economically disadvantaged groups through social innovation Covid Channel Area Response Exchange.

The overall programme runs from 1 August 2020 to 30 June 2023. This particular project will commence on 1 April 2021.

C-Care is a ground-breaking partnership of 4 English & 3 French organisations along with a much wider network of stakeholders and previous Interreg projects from the FCE area who have developed a unique and ambitious package of targeted support in response to some of the socio-economic impacts of the Covid-19 Pandemic.

Covid-19 has affected every area of life in the FCE area and the C-Care capitalisation project aims to address issues where the impacts have been the greatest.

The project will deliver 4 cross-border work packages aimed at supporting individuals at risk of exclusion and businesses at risk of closure in order to reverse some of the negative impacts of the pandemic.

- **Work Package 1 (WPI) - a reflection on the last year** - Respond, Reflect, Report will enable partners, stakeholders and other FCE projects to review initial Covid-response, gather good practice and bring together lessons learnt in order to shape a new package of Covid-19 response and recovery actions
- **Work Package 2 (WP2) - Individuals (further) disadvantaged by the pandemic** - C-Care Support for Social Inclusion will deliver targeted support to more than 4547 individuals to develop new skills and tools to help them into employment or start a business
- **Work Package 3 (WP3) - Business adaptation and Resilience** - C-Care Support for Business Recovery will provide direct support to over 1,947 businesses via advice, vouchers and grants aimed at helping sectors hard-hit by the pandemic to develop new business models to respond market changes and ensure a green, inclusive and sustainable economic recovery.
- **Work Package 4 (WP4) - Future models of working** - C-CARE Reset and Redesign will develop blueprints for future town centres to improve long term prospects for businesses and work on new ways to tackle social exclusion and in particular digital and food poverty.

**2.0 BUDGET SUMMARY AND BUSINESS CASE**

The grant of 1,127,995.47 Euros apportioned to Plymouth City Council as Project Partner will address the following categories of spend and lead on the following delivery projects and will involve the appointment of 5 new staff for the duration of the programme:

- WP2 Future Work Skills – community outreach to the Skills Launchpad

This strand links to our work with businesses to engage individuals who have been disproportionately affected by pandemic. It tackles a need identified to enable community outreach services to engage

and refer individuals to develop skills action plans that will equip them for future work opportunities in the city. As we emerge from the pandemic, face-to-face contact through safe trusted contacts will be vital to begin to tackle the barriers of isolation and lack of confidence that many face. The project will engage 500 individuals via 20 outreach services and engage 500 individuals via 20 outreach services and provide them with skills action plans that are aligned to Labour Market Information and work in new ways.

- Community outreach to engage people disadvantaged by the pandemic
- 500 skills action plans
- Promotion aligned to labour market information
- WP3 Sustainable Business Recovery – implementing the Charter

This strand implements a programme for inclusive economic growth. It is designed to build on the lessons of the emergency to enable businesses and organisations to understand and implement new practices that make the city's whole economy more resilient in the increasingly complex economic environment. It will provide businesses with new learning tools to understand how their business environment is changing and how they can adapt to new ways of working. Learning from WPI will be used to pilot 5 new business support programmes in: supply chains; skills/ workforce engagement, employment practices, high street renaissance and climate emergency. These pilots will then be rolled out to wider audiences. We will work with 50 businesses on the pilots and roll out to a further 150 businesses. PP2 will also engage in this strand, bringing in expertise from related programmes, and helping develop and evaluate activities.

- Pilots with 50, roll out to 150
- Supplier Directory,
- Employer Hub of Skills Launchpad,
- Campaign for good employment practice (procured)
- Engaging with community organisations
- Understanding our increasingly complex business environment and planning for environmental action
- WP4 Future Blueprint for Cities (procured)

This activity strand, will create a blueprint for city centres and suburban high streets. These are experiencing a significant shift away from high street retail, with closed shops unlikely to be re-let, and changes in the premises and locations businesses need as they change the way they work. Delivery will be procured for specialist cultural knowledge and expertise using a co-created brief from the earlier deliverable. It will investigate the culture of the high street and opportunities to use vacant shops to provide new services and in new ways – both online and face-to-face – that provide inclusive jobs and enable people to live healthy and productive lives. Pilot investments will enable start-up businesses, interest groups or collaborations to take over empty shops and public spaces with new uses (not otherwise present in the area), along with co-ordination resources such as a web-portal, to demonstrate how the change can be implemented. The output for the project will be a Blueprint for City Centres and High Streets with 15 case studies showing practical delivery.

- City Centre renaissance cultural organisations

Spend category	Euros
A. Staff;	634,150.52
B. Office and administration;	95,122.55
C. Travel and accommodation;	18,622.39
D. External expertise and services;	380,100.01
E. Equipment;	0
F. Infrastructure and construction works.	0
Total value of project	1,127,995.47

### 3.0 REVENUE IMPLICATIONS

£ 974,506 (1,127,995 Euros) of ring-fenced revenue grant has been awarded to PCC to meet 100% of the cost of achieving the revenue grant objectives. Effective project management will ensure that the project is delivered within the grant terms and conditions. There are no expected revenue pressures arising as a result of accepting this grant award.

### 4.0 RISKS

Key Risk	Nature of Risk	Mitigation
<b>Generic</b>		
<b>Strategic / Operational</b>		
Outputs not achieved	Forecasting is based on assumptions that are not fully realised	Outputs have been forecast using economic modelling and experience of similar schemes. We will maintain robust project management protocols through regular monitoring and review. Remedial action will be taken where necessary
<b>Reputational</b>		
Failure to maximise opportunity for local businesses to tender / benefit from contracts	The risk is that national companies with no local connections / footprint could be appointed for some of the work, so local workforce will not benefit from these opportunities	The project team will ensure that suitable contractors are invited under procurement rules. There are a number of locally approved contractors and the new Procurement strategy under Resurgam supports local suppliers
<b>Financial</b>		
Budget is insufficient to deliver all elements	Budget is based on some assumptions	Close monitoring of budget and effective consultancy work undertaken to ensure that risk areas of the project are investigated thoroughly. Account taken of Staffing salary increments and annual pay awards

#### **4.0 RECOMMENDATION**

It is recommended that the Leader of the Council:

- Approves the briefing note.
- Accepts the funding offer of 1,127,995 Euros from the the Interreg (France Channel England - FCE) 2014 -2020 as described in the Executive Decision made by a Cabinet Member with appropriate sign offs from PCC Legal, Finance and Democratic Support